

PARENT PAYMENT ARRANGEMENTS 2021

Dear Parent/carer,

Inverloch-Kongwak Primary School is looking forward to another great year of teaching and learning and would like to advise you of Inverloch-Kongwak Primary School's parent payment arrangements for 2021.

Please find the fee schedule for all year levels attached. Please read this form and payments can commence from January 1st 2021 so the school can prepare accordingly.

Inverloch-Kongwak Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

In 2021 Parent Payments have been temporarily reduced and subsidised due to the 2020 COVID situation.

Financial Support for Families

Inverloch-Kongwak Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- instalments by arrangement with the Principal and/or Business Manager

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Brett Smith or Debbie Miller

Ph: 03 56 741 253 | Email: inverloch.ps@education.vic.gov.au

Payment Methods

a) Direct deposit

Inverloch PS -BSB Details 633 000 / 125455469

Kongwak PS -BSB Details 633 000 / 126405034

Please state '*Surname*' '*Parent Payment*' in the description. (e.g. *Flintstone Parent Payment*)

b) EFTPOS at Inverloch PS for Inverloch PS students

c) Cheque

Payment arrangements

Parents with shared parental responsibility or other court arrangements should contact the school making the Business Manager aware of the payment arrangements.

Refunds

Refunds are determined worked out on a case by case basis at the local school level and schools have the discretion to provide refunds to families and should do so where it is reasonable and fair (for example, if the school has not incurred a cost or the cost can be refunded by a provider). Shared costs such as bus

transport is likely not to be refunded as this particular cost has been calculated based on numbers attending.

If the school has incurred costs, the school will act reasonably and take into consideration the Financial Help for Families Policy and relevant arrangements, including support for families experiencing hardship.

If the school decides to provide a refund, then parents need to agree and advise the school where the refund should be paid. If that agreement cannot be reached, the refund is usually paid into the account from which the money came. Where the payment was made in cash, the school should wait until the parents reach an agreement and advise the school.

For further information on the Department's Parent Payment Policy please see the one page overview attached.

Yours sincerely,

Brett Smith

Principal

School Council Approval:

Inverloch Primary School.

Motion: "That the 2021 Parent Payments be set at \$210 with the temporary reduction circulated through school communications" For: 8, Against:0, Carried 19th November 2020.

Kongwak Primary School.

Motion: "That the 2021 Parent Payments be set at \$210 with the temporary reduction circulated through school communications" For: 5, Against:0, Carried 23rd November 2020

FEE SCHEDULE

Please find the itemised list of Essential Student Learning Items for your child/ren

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

ESSENTIAL STUDENT LEARNING ITEMS	Amount
Prep	
Book Boxes Writing Books, Scrap Books, Glue Sticks, Coloured Pencils, Pencils Jumbo Triangular 2B, Grid Books, Ruler, Red Margin Pencils, Reading Diary	\$55.50
Classroom Stationery Pack Coloured Paper, Sticky Tape, Masking Tape, Glue Sticks, Pens, pencils, display folders, scissors, general studies consumables	
Reader Bag	\$10.00
LOTE Curriculum Consumables	\$4.50
Art Curriculum Consumables	\$10.00
Affiliation (Online learning platform subscriptions e.g. Reading Eggs)	\$10.00
Incursions	\$20.00
1:1 Laptop Contribution	\$100.00
TOTAL	\$210.00

Years One and Two	
Book Boxes Writing Books, Scrap Books, Glue Sticks, Coloured Pencils, Pencils Jumbo Triangular 2B, Grid Books, Ruler, Red Margin Pencils, Reading Diary	\$65.50
Classroom Stationery Pack Coloured Paper, Sticky Tape, Masking Tape, Glue Sticks, Pens, pencils, display folders, scissors, general studies consumables	
LOTE Curriculum Consumables	\$4.50
Art Curriculum Consumables	\$10.00
Affiliation (Online learning platform subscriptions e.g. Reading Eggs, Soundwaves)	\$10.00
Incursions	\$20.00
1:1 Laptop Contribution	\$100.00
TOTAL	\$210.00

Years Three-Six	
Book Boxes Scrap Books, Display Books, Grid Book A4, Exercise Books, Project Books A4, Glue Sticks , Pencil Lead, Pencil Copperplate Red, Sharpener 2 Hole, Erasers, Senior Scissors, Ruler, Highlighters, A4 Handy Pouch, Pencils Coloured, Textas, Pocket Wallet, Black Fine Liner, Pens Red & Blue, Reading Diary	\$65.50
Classroom Stationery Pack Coloured Paper, Sticky Tape, Masking Tape, Glue Sticks, Pens, pencils, display folders, scissors, general studies consumables	
LOTE Curriculum Consumables	\$4.50
Art Curriculum Consumables	\$10.00
Affiliation (Online learning platform subscriptions e.g. Soundwaves)	\$10.00
Incursions	\$20.00
1:1 Laptop Contribution	\$100.00
TOTAL	\$210.00

Kongwak PS	
Book Boxes <u>Junior Class</u> Writing Books, Scrap Books, Glue Sticks, Coloured Pencils, Pencils Jumbo Triangular 2B, Grid Books, Ruler, Red Margin Pencils, Reading Diary <u>Senior Class</u> Scrap Books, Display Books, Grid Book A4, Exercise Books, Project Books A4, Glue Sticks , Pencil Lead, Pencil Copperplate Red, Sharpener 2 Hole, Erasers, Senior Scissors, Ruler, Highlighters, A4 Handy Pouch, Pencils Coloured, Textas, Pocket Wallet, Black Fine Liner, Pens Red & Blue, Reading Diary	\$65.50
Classroom Stationery Pack Coloured Paper, Sticky Tape, Masking Tape, Glue Sticks, Pens, pencils, display folders, scissors, general studies consumables	
LOTE Curriculum Consumables	\$4.50
Art Curriculum Consumables	\$10.00
Affiliation (Online learning platform subscriptions e.g. Reading Eggs, Soundwaves)	\$10.00
Incursions	\$20.00
1:1 Laptop Contribution	\$100.00
TOTAL	\$210.00

Optional Items

Inverloch-Kongwak Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

OPTIONAL ITEMS	Amount
<i>Optional camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.</i>	<i>To be advised</i>
TOTAL	\$ To be advised

Voluntary Contributions

Inverloch-Kongwak Primary School will not be requesting voluntary financial contributions to support our school.

VOLUNTARY CONTRIBUTION	Tax deductible?	Suggested Voluntary Contribution per family	Amount
TOTAL			\$ nil

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Parent Payment Charges

Essential Student Learning Items per child	Amount \$210.00
Optional Items	Amount <i>To be advised</i>
Voluntary financial contribution	Amount nil
TOTAL \$210.00 per child	

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.