



# MOBILE PHONE POLICY



## PURPOSE

To explain to our school communities, the Inverloch and Kongwak Primary School policy requirements, and expectations regarding the safe and appropriate use of mobile and other devices by students, at school or during school activities.

## SCOPE

This policy applies to all

1. students at Inverloch and Kongwak Primary School.
2. students' personal mobile phones and other internet accessible and communication devices (e.g. smartwatches and other wearables) brought onto school premises during school hours, including recess and lunchtime.

## DEFINITIONS

- **A mobile phone** is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network.
- Other communication devices are devices that may connect to or have a similar functionality to a mobile phone such as smart watches, iPads and other wearable technology with access to the internet or a cellular network.

## POLICY

Inverloch and Kongwak Primary School understands that students may bring a mobile phone and other communication devices to school, particularly if they are travelling independently to and from school or to extra-curricular activities.

At Inverloch and Kongwak Primary School students who choose to bring

- mobile phones to school must have them switched off and securely stored at the school office at Inverloch PS or with the class teacher at Kongwak PS.
- other communication devices must have notifications turned off, safely stored and not used during school hours

Exceptions to this policy may be applied if certain conditions are met (see below for further information)

- When emergencies occur, parents or carers should reach their child by calling the school's office.

## Exceptions

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically,
  - Health and wellbeing-related exceptions; and
  - Exceptions related to managing risk when students are offsite.
- can be granted by the principal, or by the teacher for that class, in accordance with the Department's [Mobile Phones — Student Use Policy](#).

The three categories of exceptions allowed under the Department's [Mobile Phones — Student Use Policy](#) are:

### 1. Learning-related exceptions

Specific exception	Documentation
For specific learning activities (class-based exception)	Teacher organised
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty	Individual Learning Plan

### 2. Health and wellbeing-related exceptions

Specific exception	Documentation
Students with a health condition	Student Health Support Plan
Students who are Young Carers	A localised student record

### 3. Exceptions related to managing risk when students are offsite

Specific exception	Documentation
When students are offsite (not on school grounds) and unsupervised with parental permission	Risk assessment planning documentation

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

### Camps, excursions and extracurricular activities

At Inverloch and Kongwak Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events. Personal mobile phones and communication devices will not be allowed on camps, excursions, special activities and events.

### Exclusions

This policy does not apply to

- Out-of-School-Hours Care (OSHC) as they will have their own policies
- Out-of-school-hours events

- Travelling to and from school
- Devices that can't access internet, wireless or cellular network

## Insurance

Students are responsible for their mobile phone. Please note that the Inverloch and Kongwak Primary School does not have accident insurance for accidental property damage. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items, including mobile phones that may be brought to school. Students are responsible for items brought to school.

## RELATED POLICIES AND RESOURCES

- *Student Wellbeing and Engagement, Code of Conduct, Personal Property, Bullying etc.*]
- [Mobile Phones — Student Use Policy](#)
- [Weapons — Banning, Searching and Seizing Harmful Items](#)
- [Claims for Property Damage and Medical Expenses policy](#)

## REVIEW PERIOD

School Council Approval	<i>Kongwak PS</i>	<i>16<sup>th</sup> June 2021</i>
	<i>Inverloch PS</i>	<i>17<sup>th</sup> June 2021</i>
Review Cycle:	3	
Next review and approval:	2024	