



## PARENT PAYMENT POLICY 2023



### Help for non-English speakers

If you need help to understand the information in this policy please contact Inverloch and Kongwak Primary School (56 741 253)

Dear parent/guardian,

Inverloch and Kongwak Primary Schools are looking forward to another great year of teaching and learning and would like to advise you of Inverloch and Kongwak Primary Schools' voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Brett Smith

Kongwak School Council

Inverloch School Council

## Prep

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>Classroom Stationery and Art-books, writing implements, Investigations consumables</li> <li>Art – paint, crayons, canvas, glitter, coloured paper (\$10.00)</li> <li>STEM – consumables, stationery (\$7)</li> <li>Languages (Auslan)- stationery (\$4.50)</li> </ul>	\$80.50
<i>Online subscriptions</i> <ul style="list-style-type: none"> <li>Reading Eggs (\$10)</li> </ul>	\$10
Reader Bag	\$10
ICT devices – provision of devices from the shared classroom sets and 1:1 in Years 3-6	\$100
Printing and photocopying of worksheets and learning materials	\$9.50
Incursions	\$20
<b>Total Curriculum Contributions</b>	<b>\$230</b>

## Years 1-6

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>Classroom Stationery and Art-books, writing implements, consumables (\$59)</li> <li>Art – paint, crayons, canvas, glitter, coloured paper (\$10.00)</li> <li>STEM – consumables (\$7)</li> <li>Languages (Auslan) \$4.50</li> </ul>	\$80.50
<i>Online subscriptions</i> <ul style="list-style-type: none"> <li>Reading Eggs (\$10)</li> <li>Soundwaves Spelling (\$10)</li> </ul>	\$20
ICT devices – provision of devices from the shared classroom sets and 1:1 in Years 3-6	\$100
Printing and photocopying of worksheets and learning materials	\$9.50
Incursions	\$20
<b>Total Curriculum Contributions</b>	<b>\$230</b>

Other Contributions - for non-curriculum items and activities	Amount
School Sports Victoria affiliation	\$0

<i>Student wellbeing programs</i>	\$0
<i>First aid equipment</i>	\$0
<i>School grounds maintenance and improvements</i>	\$0
<b>Total Other Contributions</b>	<b>\$0</b>

**Extra-Curricular Items and Activities – provided on a user-pays basis**

*Inverloch and Kongwak Primary Schools* offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. ( e.g. camps, excursions)

*The cost of extra-curricular items and activities will be advised throughout the year.*

**Financial Support for Families**

*Inverloch and Kongwak Primary Schools* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Brett Smith

Ph: 03 [56 741 253] | Email: [inverloch.ps@education.vic.gov.au]



Category	Totals
Curriculum Contributions	\$230
Other Contributions <i>(Non-tax deductible)</i>	\$0
Extra-Curricular Items and Activities	\$0
<b>Total</b>	<b>\$230</b>

**Payment methods**

- Direct deposit
- Inverloch PS - BSB: 083001 Account Number: 293843940
- Kongwak PS - BSB: 083001 Account Number: 264692397

*Please state ‘Surname’ ‘Parent Payment’ in the description.*

**PLEASE NOTE THAT INVERLOCH AND KONGWAK PRIMARY SCHOOLS HAVE TRANSITIONED TO THE NATIONAL AUSTRALIA BANK.**

- EFTPOS at Inverloch PS for Inverloch PS students
- Cheque
- CompassPay

### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.